

Highfields School – Careers Programme from 2024-25

Gatsby benchmarks underpinning our careers programme:

G1 - Stable Careers Programme

G2 - Local Labour Market Information and Careers Information

G3 - Addressing needs of students

G4 - Linking curriculum learning to careers

G5 - Encounters with Employers and Employees

G6 - Experiences of workplaces

G7 - Encounters with Further and Higher Education

G8 - Personal Guidance

Year Group	Interaction	Gatsby Benchmark link
7	<ul style="list-style-type: none"> • Department for Work and Pensions (DWP) session delivered. Session focus: Introduction to careers & exploring the local labour market • Careers Fair – All students have the opportunity to attend evening session to speak with further education providers & employers • At least x1 employer led Assembly introducing students to their industry & different types of job roles that they employ in their area. • RISE Project to support targeted children in raising their aspirations and developing their skillset • Careers week activity in lessons • Introduction to Unifrog – Database in which all students careers interactions throughout their school journey are tracked and evidenced, amongst many other benefits (Labour market explored, key skills etc). 	<p>G1, G2, G3, G4, G5</p> <p>G7 (Those that choose to attend the careers fair)</p>
8	<ul style="list-style-type: none"> • Department for Work and Pensions (DWP) session delivered. Session focus: Introduction to basic aspects of running a business and opportunity to design their own business 	<p>G1, G2, G3, G4, G5, G7</p>

	<ul style="list-style-type: none"> • Careers Fair – All students have the opportunity to attend evening session to speak with further education providers & employers • At least x1 employer led Assembly introducing students to their industry & different types of job roles that they employ in their area. • At least x1 further education provider (Apprenticeships, Colleges, Universities etc) led Assembly introducing students to the courses they offer & where that can take them in the future • RISE Project to support targeted children in raising their aspirations and developing their skillset • Careers specific lessons included within the PSHE curriculum • Careers week activity in lessons • Re-visiting Unifrog during the year in PSHE lessons. 	
9	<ul style="list-style-type: none"> • Enterprise day project (off-timetable day) involving a series of sessions developing understanding of key aspects of a business & then designing & presenting their own business idea in groups • Independant 1-on-1 careers advice & discussion with ideas4careers • Y9 options evening with careers advisor present • Careers Fair – All students have the opportunity to attend evening session to speak with further education providers & employers • Careers module within PSHE lessons to support with options choices and long term aspirations, involving Unifrog. • At least x1 employer led Assembly introducing students to their industry & different types of job roles that they employ in their area. • At least x1 further education provider (Apprenticeships, Colleges, Universities etc) led Assembly introducing students to the courses they offer & where that can take them in the future • Careers week activity in lessons 	G1, G2, G3, G4, G5, G7, G8

10	<ul style="list-style-type: none"> • Work experience for duration of 1 week, including preparation sessions prior and evaluations afterwards • Independant 1-on-1 careers advice & discussion with ideas4careers • Careers Fair – All students will attend day time session during school day to speak with further education providers & employers • Careers specific lessons included within the PSHE curriculum, involving Unifrog. • At least x1 employer led Assembly introducing students to their industry & different types of job roles that they employ in their area. • At least x1 further education provider (Apprenticeships, Colleges, Universities etc) led Assembly introducing students to the courses they offer & where that can take them in the future • Careers week activity in lessons 	G1 - G8
11	<ul style="list-style-type: none"> • Mock interviews with local employers incl CV & interview prep during PSHE timetabled lessons. Verbal and written feedback given by employers for students to take away. • Independant 1-on-1 careers advice & discussion with ideas4careers (Priority groups seen first, and follow up meetings arranged if required) • Careers specific lessons within PSHE curriculum, involving Unifrog. Sessions include CV building. • Employer led Assembly introducing students to their industry & different types of job roles that they employ in their area. • At least x1 further education provider (Apprenticeships, Colleges, Universities etc) led Assembly introducing students to the courses they offer & where that can take them in the future • 6th form open evening for those students interested in this route • Apprenticeship workshops organised for students who are interested in this route. These 	G1, G2, G3, G4, G5, G7, G8

	<p>may be arranged through PSHE lessons, or by specific departments eg. Science</p> <ul style="list-style-type: none"> • School webpage constantly updated throughout the year on 'Work experience & Careers' page for students/parents to keep an eye on current opportunities out there. • Careers week activity in lessons 	
12	<ul style="list-style-type: none"> • Information provided on the full range of 18+ options • Careers Fair – All students will attend day time session to talk to employers and further education providers • Higher education talks led by 6th form team • Opportunities to visit a local University • An introduction to the UCAS process and starting an application • Be made aware of opportunities to visit institutions and open days • Opportunity to attend careers information talks at school led by external providers • Information and support about how to apply for apprenticeships and jobs • Unifrog used to support with CVs, local labour market research and courses • Work experience for duration of 1 week • Gap year talk led by external provider • Opportunities provided for students interested in specific fields to have talks with 18+ providers eg. Geology • Opportunity to receive independent careers advice from ideas4careers upon organising an appointment 	G1 - G8
13	<ul style="list-style-type: none"> • More specific information on the full range of 18+ options • Help and support with UCAS applications and personal statements • Higher education talks led by 6th form team • Opportunities to visit a local university • Be made aware of opportunities to attend open days at various 18+ options • Information and support about how to apply for apprenticeships and jobs 	G1, G2, G3, G4, G5, G7, G8

	<ul style="list-style-type: none">• Sheffield City Council apprenticeship event for students that are interested in this 18+ route• Unifrog used to support with CVs, local labour market research and courses• Gap year talk led by external provider• Opportunities provided for students interested in specific fields to have talks with 18+ providers eg. Geology• Opportunity to receive independant careers advice from ideas4careers upon organising an appointment• Careers Fair – All students have the opportunity to attend evening session to speak with further education providers & employers	
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