



Parental consent for school to administer medicine

Highfields School will not give your child medicine unless you complete and sign this form. School policy allows staff to administer medicine for staff consenting to do this.

Note: Medicines must be in the original container as dispensed by the pharmacy

Name of School

Date

Student's name

Date of birth

Form

Medical condition or illness

Medicine

Name of medicine/type of medicine/strength
(as described on the container)

Date dispensed

Expiry date

Agreed review date to be initiated by
 (name of member of staff - LONG TERM MEDICATION ONLY)

Dosage and method

Timing – when to be given

Special precautions

Any other instructions

Number of tablets/quantity to be given to school

Are there any side effects that the school needs to know about?

Self-administration Yes / No *(delete as appropriate)*

Procedures to take in an emergency

Contact Details – First Contact

Name

Daytime telephone number

Relationship to student

Address

Contact Details – Second Contact

Name

Daytime telephone number

Relationship to student

Address

I understand that I must deliver the medicine personally to my child's pastoral manager:

Name of agreed member of staff

Name and phone number of GP

The above information is, to be the best of my knowledge, accurate at the time of writing and I give consent to Highfields School staff administering medicine in accordance with the school policy. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

I accept that this is a service that Highfields School is not obliged to undertake.

I understand that I must notify Highfields School of any changes in writing

Date _____ Signature _____
Parent/Carer

Print name _____

If more than one medicine is to be given a separate form should be completed for each one.

For School Use Only

Checked by	Date	Signature	Print Name

To be reviewed annually or if dose changes (LONG TERM MEDICATION ONLY)

Updated May 2019