



## Information Regarding School Closures

**In the event of the decision being made not to open school, due to extreme weather or other circumstances, a message will be sent to the local radio stations to broadcast the closure, regular updates will be posted on the school website (remember to regularly 'refresh' the page to view the latest information) and the ParentMail service will be used to text parents/carers who have provided their contact details.**

### Local Radio Frequencies:

- BBC Radio Derby's FM frequencies are 104.5FM, 95.3FM and 96FM
- Capital FM's frequency is 102.8FM (merger of RAM FM with Trent FM and Leicester Sound to form Capital FM East Midlands)
- Peak FM's frequencies are 102.0FM and 107.4FM

## FAQ's Regarding School Closure

This document aims to provide answers to frequently asked questions about school closures. If your question is not answered here, please email [info@highfields.derbyshire.sch.uk](mailto:info@highfields.derbyshire.sch.uk)

### What kind of school closures are there?

- **Emergency** - where the building cannot open as there is no hot water, the heating is not working or power failure.
- **Planned** - Where the school building is closed for elections, industrial action or utility companies are doing planned maintenance work to gas, water or electric services in the area and all services are to be shut off. School will be notified in advance of these closures and the Headteacher will notify parents/carers in advance.
- **Severe Weather** – The Headteacher will make the decision to close where severe weather prevents the school from opening.

### How will I find out if my child's school is closed?

- The Headteacher will make the decision as early as possible on the day of the closure. If you have registered to receive information via the ParentMail service then you will automatically be sent a text message to your registered mobile phone.
- Parents/carers can sign up for text and/or email alerts via ParentMail by completing the ParentMail application form on the school website or by collecting a copy from the school office.
- Please note, text alerts and emails issued via mobile network providers may be delayed where there is high volume on mobile networks or the internet.

### When will I receive further email or text alerts from ParentMail?

- You will only receive text alerts when the status of the school changes. The first text/email will be sent when the school closes and a further text/email will be sent only once the school reopens. If school remains closed over more than one day, there will be no further automatic alerts until the school reopens.

### How can I hear if school events have been cancelled in cases of severe weather?

- Where a school has closed on the morning of severe weather, it is likely that any evening events planned for that day will be cancelled.
- The school will not open for any lettings/community use when it has been closed during the day.