## ParentPay

First logon to ParentPay. You will be able to see any transactions within parent pay by clicking "Transaction History"

ParentPay Home Parent Account	t   Communication   Profile Settings   Help			Logout C•
Velcome,				È
Active Payment items	<ul> <li>Sign up to the second se</li></ul>	<b>himbl today to V</b> 2shop gift cards your children how their m	VIN 1 of 5 to manage oney	
ransaction history	Dinner money balance: £3.35			
/iew school and caterer	+ Pay for	Pay for meals		
ParentPay support	Pay for oth	er items		
arone of support		View all items	Set up Parent Account	
		Lunchtin	ne meal activity	
	Date	Child	Details	Amount
	Thu 13		Lunch	No meal
	Wed 12		Lunch	No.meal
	Tue 11		Lunch	No meal
	Mon 10		Lunch	No meal

A drop down menu comes drops down select " **<u>Balance History</u>** " from under transaction history

← → Ů ŵ						
ParentPay Home   Paren	nt Account   Communicatio	n   Profile Settings   Help				Logout C+
Welcome,						۲
Add a child	> Start	Sign up t £100 Lov Tea your hth free trial today	co nimbl today to ve2shop gift card ach your children how their r	WIN 1 of 5 s v to manage money		
Transaction history Payment history Balance history		Dinner money balance: £3				
Add a child	• •	Payl	for other items			
View school and caterer			View all items	Set up P	arent Account	
ParentPay support	+		Lunc	htime meal activity		
		Date	Child	Details		Amount
		Thu 13		Lunch		No meal
		Wed 12		Lunch		No meal
		Tue 11		Lunch		No mea
		Mon 10		Lunch		No meal

Once Balance history is selected the detailed transactions of meals will be displayed.

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			Transaction history					
Add child			Balance history					
Active Payment items	Please select th	e child, item(s) paid for and dates you would like to search.						
Historic Payment items	Name:							
Transaction history	Account:							
Payment history	Derbyshire C	ounty Council:School Meals ~						
Balance history	Selected month							
Add a child	Search							
View school and caterer			Report					
ParentPay support	Service provide	r: Derbyshire County Council			Total paid in Total paid out			
	Date	Description		¥	Paid out	Paid in	Balance	
	01 Sep 2018	Opening balance					£0.00	
	04 Sep 2018	Parent Account				£12.00	£12.00	
	05 Sep 2018	Till software upgrade – please ignore			£0.00		£12.00	
	05 Sep 2018	Adjustment made to match Till balance What is this?			£12.00		£0.00	
	05 Sep 2018	From till:1097940 Balance Transfer(427654737)			£0.00		£0.00	
	05 Sep 2018	From till:1098860 Cash Deposit(427999928)			£0.00		£0.00	
	05 Sep 2018	Adjustment made to match Till balance What is this?				£12.00	£12.00	